

## Implementation of MC-Learning for future office clerks - FBS Villach 1, AT

Project Specification:

<b>Project name</b>	<i>Designing and implementing individualized learning targets, methods and progress schedules in office clerk classes. to encourage students to learn in a self-reliant and self-actualizing way.</i>
<b>Project ID / Versions</b>	<b>DE/09/LLP-LdV/TOI/147203</b>
<b>Date/Change</b>	<i>5 November 2009</i>
<b>Problem (measurable)</b>	Lack of students' motivation, curriculum, students' job experiences and companies expectations do not match, lack of commitment among teachers/faculty, standardized process of examination vs. individual testing.
<b>Target (measurable)</b>	<i>Increasing involvement of students and companies, fostering the individual students and their competences by using individualized learning targets.</i>
<b>Background</b>	<i>We want to maximize motivation, initiative and creativity of students and teachers and want to encourage students to learn in a self-reliant and self-actualizing way to prepare them for lifelong learning.</i>
<b>Milestones - an Evaluation Criteria</b>	<p><i>Nov. 2009 – Feb. 2010: adapt classes for the new way of teaching/learning, informing and convincing teachers / companies of MC-methods collecting data out of the curriculum to develop different case assignments</i></p> <p><i>March 2010 – May 2010: develop of two case assignments</i></p> <p><i>June 2010: present the progress and discuss the cases</i></p> <p><i>June 2010 – August 2010: develop two further case assignments</i></p> <p><i>Sept. 2010: implement developed case assignments</i></p> <p><i>Sept. 2010 – Feb. 2011: test and adjust the case assignments</i></p> <p><i>March 2011 – May 2011 evaluate the case assignments</i></p>
<b>Scope</b>	1 <sup>st</sup> pilot class of the office clerks in the Fachberufsschule 1 in Villach starting in autumn 2010. If the project is satisfactory for students, teachers, companies and the board, we will also implement MC-learning in more classes on a broad scale .
<b>Follow ups (Scale)</b>	<i>Developing case assignments for different occupations and groups – developing and changing the curriculum of teaching and learning - foster new roles and responsibilities in learning</i>
<b>Project Start/End</b>	<i>November 2009 – June 2011</i>
<b>Assumptions</b>	<i>The combination of class learning and case assignments requires a great deal of responsibility for one's own learning process. As we assume that the new form of individualized learning will be accepted by students, teachers and companies as well, MC-learning will lead to better results in vocational education.</i>
<b>Communication plan</b>	<i>Activity reports, working groups, homepage, involve other teachers as advisors</i>
<b>Risks/Threats</b>	<ul style="list-style-type: none"> <li><i>☞ acceptance by employers</i></li> <li><i>☞ acceptance by teachers</i></li> <li><i>☞ acceptance by governing school boards and bodies</i></li> </ul>
<b>Advantages/Benefits</b>	<ul style="list-style-type: none"> <li><i>☞ for students: act self-responsible, gain presentation skills, learn about process-oriented organization, customized training;</i></li> <li><i>☞ for school: profile, reputation, motivated teachers and students</i></li> <li><i>☞ for companies: co-worker/staff being competent problem-solvers ;</i></li> </ul>

**Project Team (Stakeholders):**

<b>Roles/Responsibilities</b>	<b>Names</b>	<b>Time</b>
Project Sponsor*	Leonardo da Vinci	[h/week]
Project Leader*	Walter Werner	[h/week]
User- Representative *	Students, companies,	[h/ week]
Provider- Representative*	Walter Werner	[h/ week]
Affected Stakeholders (not participating in the project)		[h/ week]
Team Expert 1 + Tasks	Nadine Bucher	[8/ week]
Team Expert 2 + Tasks	Brigitte Velikogne	[8/ week]
Co-ordinator	Walter Werner	[1/ week]
Team Expert 4 + Tasks		[h/ week]

*\*regional steering committee\**